

NOTE

THIS DOCUMENT SHOULD BE USED IF YOU:

- ENTER INTO A CONTRACT WITH AN ENTITY OR A NATURAL PERSON FROM THE [EUROPEAN UNION \(EU\)](#) AND RECEIVE PERSONAL DATA;
- ARE RESPONDING TO ANY QUERY WHICH INVOLVES THE USE OF THE PERSONAL DATA; OR
- PROCURE GOODS AND SERVICES FROM AN ENTITY OR A NATURAL PERSON FROM THE EU AND ARE LIKELY TO RECEIVE PERSONAL DATA.

Tractebel Engineering Pvt. Ltd. is engaged in the business of providing engineering consulting services in relation to planning, designing, consulting and project management services on complex infrastructure projects in the fields of Energy, Water, Urban and Nuclear (hereinafter referred to as “Tractebel in India”, “We” or “we”, “us” and “our”).

This privacy statement is being issued pursuant to Tractebel in India’s commitment to protect the Personal Data and privacy of Data Subjects having regard to the following principles as enshrined in Tractebel in India’s privacy policy, i.e., ‘Tractebel in India PP’: (i) transparency, lawfulness & fairness; (ii) processing for specified purpose; (iii) data minimization; (iv) accuracy; (v) data retention & storage limitation; (vi) integrity & confidentiality; and (vii) accountability.

I. Purpose, Rectification & Deletion

By means of this privacy statement, Tractebel in India reinforces its commitment to protect Personal Data and privacy of Data Subjects. Tractebel in India enumerates below how Tractebel in India shall use the Personal Data received or collected from you. That is to:

- provide you the services you have engaged and entered into a contract with us for and be able to comply with our contractual and/or legal obligations;
- collaborate with you on a project to provide services to a client and be able to enter into a contract with you and comply with our contractual and/or legal obligations; or
- respond to your mail or email, including responding to any of your queries; or
- receive goods and services from you.

In regard to the purposes listed above, the Personal Data provided by you may include names of your employees, officers and authorized representatives and their contact details, including email address, postal address and phone numbers.

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In any case, you agree that any Personal Data you share with us is for any of the purposes stated herein above and that you have no objection if we share the same in accordance with Section II below. Also, if at any point of time you believe that your Personal Data, you shared with us and held by us, has become obsolete, is inaccurate or incomplete or that you intend that to be deleted from our database, you may contact us stating the specific action required from us at:

Name: Tarun Agarwal

Title: Data Privacy Manager

Email: Tarun.agarwal@tractebel.engie.com

Tele: + 91 124 469 85 00 Ext: 643

We shall endeavor to implement the action stated in your communication unless the same is impeded by the requirement of any applicable local law, in which case we shall notify you.

II. Sharing of Personal Data

If required, we may share your personal data within the Engie/Tractebel group. All the listed entities are signatories to our Binding Corporate Rules executed under the mandate of the General Data Protection Regulation (“GDPR”) and are, thus, bound by them. Your Personal Data may be shared with unrelated third parties only if:

- (i) we have your prior written consent or until the same is obtained;
- (ii) required for our performance of any contract we may have entered with you;
- (iii) required by applicable law, court order, regulatory / enforcement agency, government and/or tax authorities; or
- (iv) required to be shared with a vendor for the use of or installation of any software or any other technological change required to streamline the performance of the management or business activity within the organization.

III. Safekeeping of Personal Data & Retention Period

Your Personal Data is accessible to employees on a ‘need to know basis’ and is stored on encrypted computer systems. We will keep your Personal Data for no longer than is necessary for the stated purpose for which it is processed except if it is solely processed for archiving purposes, including for a statistical purpose and/or compliance with any legal obligation. In the latter case, it may be stored for a period determined in accordance with the principles set out in

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the group's 'PI-19 Filing Regulation', 'Archiving Policy procedure - Document Management Process' and 'Special Rules on Retention and Erasure of Personal Data' as applicable.

IV. Acceptance & Consent

By affixing your signature below, you agree and confirm that as an authorized representative of your organization and the Data Subject (if you do not happen to be the Data Subject yourself) you have read through the contents hereof, fully understand them and that your signatures hereof shall be taken to mean your (or Data Subject's, in case you are not the Data Subject) written consent authorizing us to process the Personal Data of the Data Subject in accordance with the provisions hereof and for the purpose set out in Annexure No.1 hereto.

In the event you are accepting the contents hereof and giving consent thereto for and on behalf of the Data Subject, it shall be deemed that the Data Subject has read through the contents hereof and authorized you in this regard. You agree to make the document of the Data Subject permitting you to act in its behalf available to us upon our request.

For and on behalf of:

Name:.....

Title:.....

Date:.....

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ANNEXURE NO.1

PURPOSE

[From the purposes listed above, you may choose the one that applies to your case and set it out below. Please remove this wording which is for your guidance from the signed document]